



MUSEUM TOWER OWNERS ASSOCIATION

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February 21, 2006

Via First Class Mail/Hand Delivery

Michael De Cotiis, Chairman and CEO
Pinnacle International
Suite 300 - 911 Homer Street
Vancouver, B.C. V6B 2W6

Dear Mr. De Cotiis:

As Board President, I have now had time to familiarize myself with the building and the needs of the HOA. At the direction of the homeowner-elected members of the Board, it has been requested that the below operational issues are addressed:

1. A complete set of "as built" plans for all aspects of the building and a map rack for them so that the building engineer can properly perform his job be provided
2. Conversion of the management office on the ground floor into a building engineering office.
3. A new office for the Facility Director and staff, (it is requested that it would be placed in the Mezzanine) and additional furniture and fixtures.

Inadequate office space was either a design omission or a construction oversight.

Please advise whether your company will provide suitable space and the necessary plans.

Respectfully,

James Roberts
President
The Pinnacle Museum Tower Board of Directors

cc: Board of Directors (First Class Mail or hand delivery)